

Move In

support@yourplacepm.com
Your Place Property Management
5 E. Washington Street
630-636-9100



Property	Tenant(s)	Date	Agent / Inspector
321 Main Street		2026-03-24	Sarah C

Move-In Conditions

NEW E=Excellent

✓ S=Satisfactory

Entry

Detail	Condition	Actions	Comment
Door/Knob/Lock		None	<p><i>Keyless locks installed. Door code and app access will be provided at move in. Resident should download app to add/change door codes. Resident is responsible for replacing (4) AA Energizer MAX alkaline batteries (recommended every 6 months or when lock beeps red 5 times). Lockout fee of \$195 will be charged to resident for any lockout that is a result of dead batteries. It is STRONGLY recommended that resident download access app to be notified of low battery levels. Should a key need to be provided due to a lockout, the resident will be charged a \$195 fee to replace lock.</i></p>
Doorbell		None	
Flooring/Baseboard		None	
Light Fixture/Fan		None	
Switch/Outlet		None	
Wall/Ceiling		None	



360 Viewer



Door/Knob/Lock
View Image



Door/Knob/Lock
View Image



Light Fixture/Fan
View Image



Switch/Outlet
View Image

Kitchen

Detail	Condition	Actions	Comment
Cabinets/Drawers	NEW E	None	
Counter	NEW E	None	

Detail	Condition	Actions	Comment
Dishwasher	 NEW E	None	
Sink/Disposal	 NEW E	None	<i>Stainless rack MUST remain in sink to prevent scratches and damage</i>
Faucet/Plumbing	 NEW E	None	
Light Fixture	 NEW E	None	
Microwave	 NEW E	None	
Oven	 NEW E	None	
Range Top	 NEW E	None	<i>Needs new bulb</i>
Fan/Hood/Filter	 NEW E	None	
Refrigerator	 S	None	<i>Small dents on front panels</i>
Switch/Outlet	 NEW E	None	
Wall/Ceiling	 NEW E	None	
Flooring/Baseboard	 NEW E	None	



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Cabinets/Drawers
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Cabinets/Drawers
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Cabinets/Drawers
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Cabinets/Drawers
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Cabinets/Drawers
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Cabinets/Drawers
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Cabinets/Drawers
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Cabinets/Drawers
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Cabinets/Drawers
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Dishwasher
[View Image](#)



Dishwasher
[View Image](#)



Dishwasher
[View Image](#)



Sink/Disposal
[View Image](#)



Sink/Disposal
[View Image](#)



Sink/Disposal
[View Image](#)



Faucet/Plumbing
[View Image](#)



Light Fixture
[View Image](#)



Light Fixture
[View Image](#)



Microwave
[View Image](#)



Microwave
[View Image](#)



Microwave
[View Image](#)



Microwave
[View Image](#)



Oven
[View Image](#)



Oven
[View Image](#)



Oven
[View Image](#)



Range Top
[View Image](#)



Range Top
[View Image](#)



Range Top
[View Image](#)



Range Top
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Refrigerator
[View Image](#)



Refrigerator
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Refrigerator
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Refrigerator
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Refrigerator
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Refrigerator
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Dining Room

Detail	Condition	Actions	Comment
Switch/Outlet	NEW E	None	

Detail	Condition	Actions	Comment
Wall/Ceiling	 E	None	
Flooring/Baseboard	 E	None	
Window Covering	 S	None	
Window/Lock/Screen	 E	None	<i>Patio door is smudge free. Screen door has no damage.</i>



[360 Viewer](#)



Window/Lock/Screen
[View Image](#)

Living Room

Detail	Condition	Actions	Comment
Switch/Outlet	 E	None	
Wall/Ceiling	 E	None	
Flooring/Baseboard	 E	None	
Window Covering	 E	None	
Window/Lock/Screen	 E	None	<i>Window is clean and screen has no damage</i>



360 Viewer



Window/Lock/Screen
[View Image](#)



Window/Lock/Screen
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Balcony

Detail	Condition	Actions	Comment
Patio Door	NEW E	None	<i>Patio door is smudge, free and slides easily. Screen door has no damage.</i>
Screen Door	NEW E	None	
Flooring	NEW E	None	
Railing	NEW E	None	
Switch/Outlet	NEW E	None	
Light Fixture	NEW E	None	



360 Viewer



Patio Door
View Image



Flooring
View Image



Railing
View Image



Railing
View Image



Light Fixture
View Image



Light Fixture
[View Image](#)

Hallway/Stairs

Detail	Condition	Actions	Comment
Railing/Banister	NEW E	None	
Switch/Outlet	NEW E	None	
Light Fixture	NEW E	None	
Wall/Ceiling	NEW E	None	
Closet/Cabinet	NEW E	None	
Flooring/Baseboard	NEW E	None	
Smoke/CO Detector	NEW E	None	<p><i>SEALED BATTERY smoke or smoke/CO2 detector tested and working at the time of this inspection. Resident is responsible for regular testing during the term of the lease. Resident MUST report any malfunction of detector to our office upon immediate discovery of malfunction. DO NOT REMOVE OR DISCONNECT smoke or smoke/CO2 detectors.</i></p>



360 Viewer



360 Viewer



360 Viewer



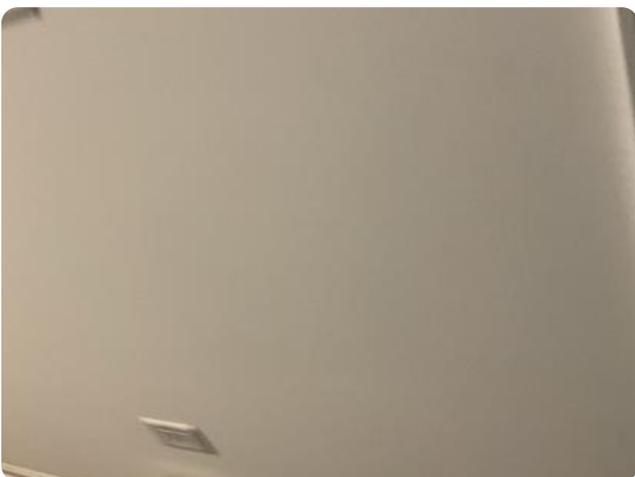
360 Viewer



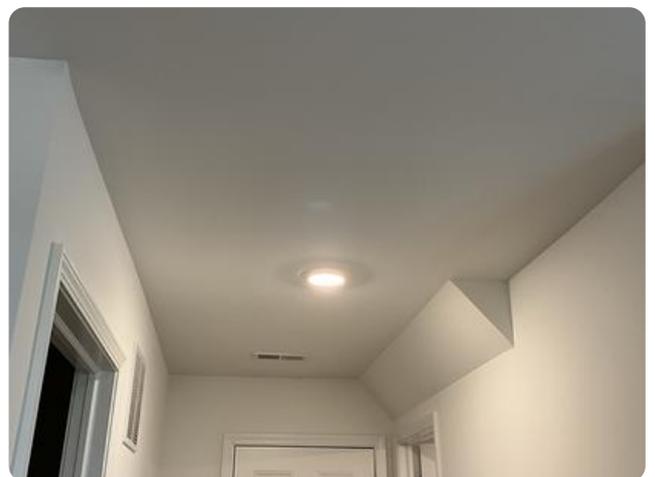
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Light Fixture
View Image



Light Fixture
View Image



Light Fixture
View Image



Closet/Cabinet
[View Image](#)



Closet/Cabinet
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Closet/Cabinet
[View Image](#)



Smoke/CO Detector
[View Image](#)



Smoke/CO Detector
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Bathroom 2: Upstairs hall

Detail	Condition	Actions	Comment
Cabinet/Counter/Shelving	NEW E	None	

Detail	Condition	Actions	Comment
Sink/Faucet	 NEW E	None	
Plumbing/Drain	 NEW E	None	
Light Fixture	 NEW E	None	
Medicine Cabinet/Mirror	 NEW E	None	
Toilet Paper Holder	 NEW E	None	
Towel Rack	 NEW E	None	
Wall/Ceiling	 NEW E	None	
Exhaust Fan	 NEW E	None	
Toilet	 NEW E	None	
Flooring/Baseboard	 NEW E	None	
Shower Door/Rail/Curtain	 NEW E	None	
Tub/Shower	 NEW E	None	
Switch/Outlet	 NEW E	None	
Door/Knob/Lock	 NEW E	None	



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Cabinet/Counter/Shelving
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Cabinet/Counter/Shelving
[View Image](#)



Sink/Faucet
[View Image](#)



Plumbing/Drain
[View Image](#)



Light Fixture
[View Image](#)



Medicine Cabinet/Mirror
[View Image](#)



Toilet Paper Holder
[View Image](#)



Towel Rack
[View Image](#)



Towel Rack
[View Image](#)



Exhaust Fan
[View Image](#)



Toilet
[View Image](#)



Toilet
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Toilet
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Toilet
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Shower Door/Rail/Curtain
[View Image](#)



Tub/Shower
[View Image](#)



Tub/Shower
[View Image](#)



Tub/Shower
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Bedroom 2: Upstairs, end of hall

Detail	Condition	Actions	Comment
Closet/Door/Track/Shelving	E	None	
Flooring/Baseboard	E	None	

Detail	Condition	Actions	Comment
Wall/Ceiling	 E	None	
Switch/Outlet	 E	None	
Smoke / CO detector	 E	None	<i>SEALED BATTERY smoke or smoke/CO2 detector tested and working at the time of this inspection. Resident is responsible for regular testing during the term of the lease. Resident MUST report any malfunction of detector to our office upon immediate discovery of malfunction. DO NOT REMOVE OR DISCONNECT smoke or smoke/CO2 detectors.</i>
Door/Knob/Lock	 E	None	
Window Covering	 E	None	
Window/Lock/Screen	 E	None	<i>Window is clean and screen has no damage</i>



360 Viewer



360 Viewer



Closet/Door/Track/Shelving
[View Image](#)



Smoke / CO detector
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Smoke / CO detector
[View Image](#)



Window/Lock/Screen
[View Image](#)

Bedroom: Primary

Detail	Condition	Actions	Comment
Closet/Door/Track/Shelving	E	None	
Light Fixture/Fan	E	None	<i>Use the remote to control the light and fan</i>
Flooring/Baseboard	E	None	
Wall/Ceiling	E	None	
Switch/Outlet	E	None	

Detail	Condition	Actions	Comment
Smoke / CO detector		None	<i>SEALED BATTERY smoke or smoke/CO2 detector tested and working at the time of this inspection. Resident is responsible for regular testing during the term of the lease. Resident MUST report any malfunction of detector to our office upon immediate discovery of malfunction. DO NOT REMOVE OR DISCONNECT smoke or smoke/CO2 detectors.</i>
Door/Knob/Lock		None	
Window Covering		None	
Window/Lock/Screen		None	<i>Windows are clean and screen has no damage</i>



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[360 Viewer](#)



Closet/Door/Track/Shelving
[View Image](#)



Closet/Door/Track/Shelving
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Light Fixture/Fan
[View Image](#)



Light Fixture/Fan
[View Image](#)



Smoke / CO detector
[View Image](#)



Window Covering
[View Image](#)



Window Covering
[View Image](#)



Window/Lock/Screen
[View Image](#)

Bathroom: Primary

Detail	Condition	Actions	Comment
Cabinet/Counter/Shelving	E	None	
Sink/Faucet	E	None	

Detail	Condition	Actions	Comment
Plumbing/Drain	 E	None	
Light Fixture	 E	None	
Medicine Cabinet/Mirror	 E	None	
Toilet Paper Holder	 E	None	
Towel Rack	 E	None	
Wall/Ceiling	 E	None	
Exhaust Fan	 E	None	
Toilet	 S	None	<i>Minor stains on bottom of wooden toilet seat.</i>
Flooring/Baseboard	 E	None	
Shower Door/Rail/Curtain	 E	None	<i>Shower door is perfectly clean and free of soap, scum and mineral deposits</i>
Tub/Shower	 E	None	
Switch/Outlet	 E	None	
Door/Knob/Lock	 E	None	



360 Viewer



360 Viewer



Cabinet/Counter/Shelving
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Cabinet/Counter/Shelving
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Cabinet/Counter/Shelving
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Sink/Faucet
[View Image](#)



Sink/Faucet
[View Image](#)



Sink/Faucet
[View Image](#)



Sink/Faucet
[View Image](#)



Light Fixture
[View Image](#)



Light Fixture
[View Image](#)



Medicine Cabinet/Mirror
[View Image](#)



Toilet Paper Holder
[View Image](#)



Towel Rack
[View Image](#)



Towel Rack
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Exhaust Fan
[View Image](#)



Toilet
[View Image](#)



Toilet
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Toilet
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Shower Door/Rail/Curtain
[View Image](#)



Shower Door/Rail/Curtain
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Tub/Shower
[View Image](#)



Tub/Shower
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Tub/Shower
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Bedroom 3: Basement

Detail	Condition	Actions	Comment
Closet/Door/Track/Shelving	✓ S	None	
Flooring/Baseboard	NEW E	None	
Wall/Ceiling	NEW E	None	
Switch/Outlet	NEW E	None	

Detail	Condition	Actions	Comment
Smoke / CO detector	✓ S	None	<p><i>SEALED BATTERY smoke or smoke/CO2 detector tested and working at the time of this inspection. Resident is responsible for regular testing during the term of the lease. Resident MUST report any malfunction of detector to our office upon immediate discovery of malfunction. DO NOT REMOVE OR DISCONNECT smoke or smoke/CO2 detectors.</i></p>
Door/Knob/Lock	NEW E	None	
Window Covering	NEW E	None	
Window/Lock/Screen	NEW E	None	<p><i>Windows are clean. Screens have no damage</i></p>



360 Viewer



360 Viewer



Closet/Door/Track/Shelving
View Image



Closet/Door/Track/Shelving
View Image



Switch/Outlet
[View Image](#)



Smoke / CO detector
[View Image](#)

Bathroom 3: Basement

Detail	Condition	Actions	Comment
Cabinet/Counter/Shelving	NEW E	None	
Sink/Faucet	NEW E	None	
Plumbing/Drain	NEW E	None	
Light Fixture	NEW E	None	
Medicine Cabinet/Mirror	NEW E	None	
Toilet Paper Holder	NEW E	None	
Towel Rack	NEW E	None	
Wall/Ceiling	NEW E	None	
Exhaust Fan	NEW E	None	
Toilet	NEW E	None	
Flooring/Baseboard	NEW E	None	
Shower Door/Rail/Curtain	✓ S	None	
Tub/Shower	NEW E	None	
Switch/Outlet	✓ S	None	
Door/Knob/Lock	✓ S	None	



[360 Viewer](#)



Cabinet/Counter/Shelving
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Cabinet/Counter/Shelving
[View Image](#)



Cabinet/Counter/Shelving
[View Image](#)



Sink/Faucet
[View Image](#)



Sink/Faucet
[View Image](#)



Light Fixture
[View Image](#)



Medicine Cabinet/Mirror
[View Image](#)



Toilet Paper Holder
[View Image](#)



Towel Rack
[View Image](#)



Exhaust Fan
[View Image](#)



Toilet
[View Image](#)



Toilet
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Toilet
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Toilet
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Shower Door/Rail/Curtain
[View Image](#)



Shower Door/Rail/Curtain
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Tub/Shower
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Tub/Shower
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Tub/Shower
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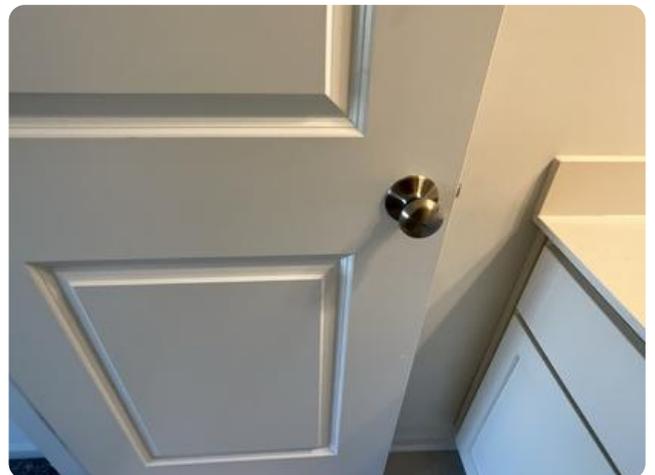
Tub/Shower
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Tub/Shower
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Switch/Outlet
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Door/Knob/Lock
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Door/Knob/Lock
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Laundry Room

Detail	Condition	Actions	Comment
Light Fixture/Fan	E	None	
Wall/Ceiling	E	None	
Faucet/Valve	E	None	
Plumbing/Drain	E	None	
Washer	E	None	
Dryer	E	None	
Flooring/Baseboard	E	None	
Door/Knob/Lock	E	None	
Switch/Outlet	E	None	



360 Viewer



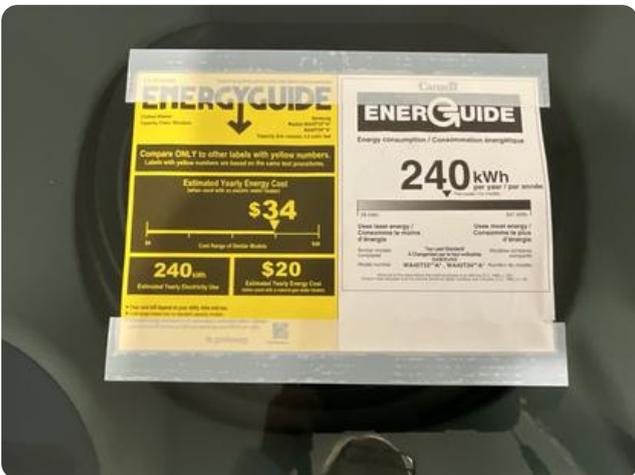
Light Fixture/Fan
View Image



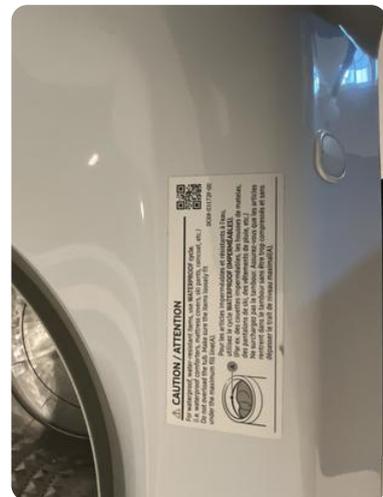
Faucet/Valve
View Image



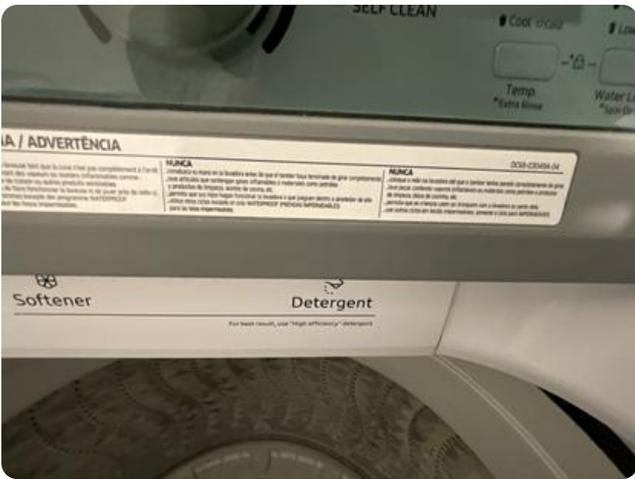
Washer
View Image



Washer
View Image



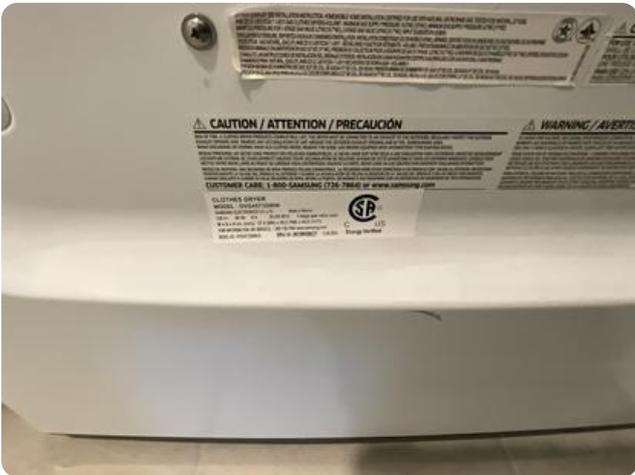
Washer
View Image



Washer
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Dryer
[View Image](#)



Dryer
[View Image](#)



Dryer
[View Image](#)



Dryer
[View Image](#)

Garage/Parking

Detail	Condition	Actions	Comment
Other Door/Knob/Lock		None	<p><i>Keyless locks installed. Door code and app access will be provided at move in. Resident should download app to add/change door codes. Resident is responsible for replacing (4) AA Energizer MAX alkaline batteries (recommended every 6 months or when lock beeps red 5 times). Lockout fee of \$195 will be charged to resident for any lockout that is a result of dead batteries. It is STRONGLY recommended that resident download access app to be notified of low battery levels. Should a key need to be provided due to a lockout, the resident will be charged a \$195 fee to replace lock.</i></p>
Switch/Outlet		None	
Garage Door		None	
Light Fixture		None	
Driveway/Floor		None	



360 Viewer



Other Door/Knob/Lock
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Other Door/Knob/Lock
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Garage Door
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Garage Door
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Garage Door
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Light Fixture
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Driveway/Floor
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Driveway/Floor
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Systems

Detail	Condition	Actions	Comment
Air Conditioning/Filter : Furnace Filter 14x25x1	✓ S	None	<i>Furnace Filters: Tenant is responsible for changing furnace filters monthly. Charges for HVAC service calls that are due to dirty/clogged filters will be the responsibility of the tenant.</i>
Breaker Box	NEW E	None	
Furnace	✓ S	None	
Main Water Shut Off Location	✓ S	None	
Main Water Shut Off Photo	NEW E	None	

Detail	Condition	Actions	Comment
Thermostat		None	<i>Thermostat - Tenant is responsible for changing thermostat batteries as needed. Tenant will be charged for HVAC service calls that are due to low or dead thermostat batteries.</i>
Water Heater		None	



Air Conditioning/Filter
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Air Conditioning/Filter
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Breaker Box
[View Image](#)



Breaker Box
[View Image](#)



Furnace
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Main Water Shut Off Location
[View Image](#)



Main Water Shut Off Photo
[View Image](#)



Thermostat
[View Image](#)



Water Heater
[View Image](#)

Keys/Remotes/Devices

Detail	Condition	Actions	Comment
Keys	 E	None	

Detail	Condition	Actions	Comment
Remotes/Devices	NEW E	None	2 garage door remotes



Keys
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Remotes/Devices
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Additional Comments

Final Comments

To dispute any findings of this inspection please notify us within 3 business days.

Agent / Inspector Signature